**Philosophy, Psychiatry, & Psychology (PPP) Author’s Journal Format Checklist**

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|  |  |
| --- | --- |
| Article type selected and formatted? (Main, Commentary, Response, Review, Philosophical Case Conference, Clinical Anecdote, Key Concepts) |  |
| Is manuscript double-spaced throughout? |  |
| Approved typefaces (fonts) (Times, Helvetica, Courier)? |  |
| Are all typefaces (fonts) 12 point? |  |
| Bibliographic software coding removed? |  |
| New paragraphs indented? |  |
| Paper size correct? (8.5 x 11 inches or A4) |  |
| Boldface major headings and bold italic subheadings? |  |
| No more than 8 endnotes (and no footnotes)? |  |
| Illustrations, figures, or tables at end of manuscript and in black and white? |  |
| Alphabetized reference list at end of main text? |  |
| APA citation style (author, date) throughout?  |  |
| No more than 40 references in bibliography (up to 75 for review articles)? |  |
| Reference list in APA format throughout? |  |
| Title page complete? (title, author(s), contact info, biographical paragraph, word processing program identified, total word and character count) |  |
| Abstract page complete and correct? (title, up to 6 keywords, abstract 100-240 words) |  |
| Is the manuscript compliant with instructions for your article type (line 1 above)? |  |
| Filename and Windows extension compliant (e.g. FulfordValues7-2016.docx)? |  |
| Title page and rest of manuscript saved as separate files for ScholarOne? |  |

**Philosophy, Psychiatry, & Psychology (PPP) Article Type Comparison Table**

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| --- | --- | --- | --- | --- | --- | --- |
| MANUSCRIPT STYLE | MAXIMUM WORD COUNT | PEER REVIEW? | ABSTRACT? | COMMENTARY ELIGIBLE? | RESPONSE ELIGIBLE? | MAXIMUM # REFERENCES |
| Main | 7000 | Yes | Yes | Yes | Yes | 40 |
| Commentary | 1500 | No | No | No | No | 12 |
| Response | 1500 | No | No | No | No | 12 |
| Review | 7000 | Yes | Yes | No | No | 75 |
| Philosophical Case Conference | 7000 | Yes | Yes | Yes | Yes | 40 |
| Clinical Anecdote | 5000 | Yes | Yes | Yes | Yes | 40 |
| Key Concepts | 4000 | Yes | Yes | No | No | 40 |